



# Women Band Directors International

## Part I: The Constitution of the Women Band Directors International, Inc.

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WOMEN BAND DIRECTORS INTERNATIONAL, INC is an organization that represents every woman band director at the national and international level regardless of the length of her experience or the level at which she works. WOMEN BAND DIRECTORS INTERNATIONAL, INC. is the only international association of women band directors.

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### ARTICLE I - NAME OF CORPORATION

The name of the corporation is WOMEN BAND DIRECTORS INTERNATIONAL, INCORPORATED.

### ARTICLE II - DURATION OF CORPORATION

The duration of the corporation shall be perpetual.

### ARTICLE III - PURPOSE OF CORPORATION

The corporation is organized exclusively for charitable, or educational purposes.

### ARTICLE IV - INUREMENT OF INCOME

No part of the net earnings of the corporation shall inure to the benefit of, or be distributable, to the members, trustees, officers or other private persons except when the corporation shall be authorized and empowered to pay reasonable compensation for services rendered.

### ARTICLE V - LEGISLATIVE OR POLITICAL ACTIVITIES

No substantial part of the activities of the corporation shall be the carrying on of propaganda or otherwise attempting to influence legislation, and the corporation shall not participate in or intervene (including publishing or distribution of statements) any political campaign on behalf of any candidate for public office.

### ARTICLE VI - OPERATIONAL LIMITATIONS

Notwithstanding any other provision of these articles, the corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from Federal Income Tax under section 501 (c) (3) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Internal Revenue Law) or (b) by a corporation contribution to which are deductible under section 170 (c) (2) or the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Internal Revenue Law).

### ARTICLE VII - DISSOLUTION CLAUSE

In the event of dissolution of the corporation, the Board of Directors shall, after paying or making provisions for the payment of all the liabilities of the corporation, dispose of all the assets of the corporation exclusively for the purposes of the corporation in such manner, or to such organizations organized and operated exclusively for charitable, educational, religious, or scientific purposes as shall at the time qualify as an exempt organization or organizations under section 501 (c) (3) of the Internal

Revenue code of 1986 (or the corresponding provision of any future United States Internal Revenue Law), as the Board of Directors shall determine. Any such assets not so disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of the corporation is then located, exclusively for such purposes or to such organization or organizations, as said court shall determine, which are organized and operated exclusively for such purposes.

ARTICLE VIII - LIABILITY

No member of the corporation shall ever be held liable or responsible for contracts, debts or defaults of this corporation, nor shall any mere informality in organization have the effect of rendering this Constitution and By-Laws, or expose the members to any liability other than as provided above.

ARTICLE IX - FRATERNAL AND EDUCATIONAL OBJECTIVES

1. To promote and foster a spirit of fraternity, fellowship, and cooperation among women band directors.
2. To provide a common meeting ground for an exchange of ideas, methods and problems unique to women band directors.
3. To provide encouragement for young women entering the instrumental music field.
4. To recognize and emphasize the basic and lasting values of a sound instrumental program.
5. To encourage the development of a comprehensive program that will be a musical and educational benefit to women band directors and their students.
6. To recognize and encourage the obligations of the school band to the school and the community in all phases of the instrumental music program and the responsibility of the school and community to reciprocate by supporting the band.
7. To work with administrators to provide the best music education program possible while providing for the equality of women in the profession.
8. To encourage a genuine spirit of professional ethics and maintain a highly professional attitude in all meetings and functions in keeping with the prestige and importance of the organization.
9. To cooperate with existing organizations whose demonstrated purpose is to further improve the band as a worthwhile medium of musical expression.

ARTICLE X - REGISTERED AGENT OF CORPORATION

The full name and post office address of the registered agent of the corporation for service of process is Carol Nendza, 10611 Ridgewood Drive, Palos Park, IL 60464.

ARTICLE XI - REGISTERED MAILING ADDRESS OF CORPORATION

The location and mailing address of this corporation is 10611 Ridgewood Drive, Palos Park, IL 60464. It shall continue as a registered office of the corporation until changed by the Board of Directors in the manner required by law.

ARTICLE XII - NAME OF INCORPORATION

The name and address of the incorporation shall be the following:

Carol Nendza  
10611 Ridgewood Drive  
Palos Park, IL 60464

ARTICLE XIII - EXECUTIVE BOARD (OFFICERS)

The corporate powers and management of this corporation shall be vested in, and exercised by an Executive Board of not less than four (4) current officers and three (3) past presidents. The Executive Board shall consist of the President (non-voting), President-Elect, Vice President, Executive Secretary, Recording Secretary, Immediate Past-President, and all other Past-Presidents. All positions on the Executive Board, except for President, constitute the voting membership of the Board of Directors. The President shall act in an advisory capacity only and may not vote at an Executive Board meeting except in cases where her vote is necessary to constitute a quorum or break a tie.

ARTICLE XIV - BOARD OF DIRECTORS

The Board of Directors shall be composed of the Executive Board (President, President-Elect, Vice President, Executive Secretary, Recording Secretary, immediate Past-President, and all other Past-Presidents in attendance), plus all Chairpersons of present standing committee. Committee Chairpersons are non-voting members of the Board of Directors.

Members of the Board of Directors shall hold active membership in the organization. Any vacancy occurring among the Directors of this corporation by death, resignation or otherwise, except that of Past-President or President, shall be filled, by appointment for the unexpired term, by the President as soon as possible. Failure to elect officers that require election at the end of their respective terms shall not dissolve the corporation or impair its corporate existence or management, but the Executive Secretary or Officer in office shall remain in office, if possible, until their successor or successors are appointed.

At all elections, as well as at all other meetings of the membership, each qualified voting member shall be entitled to one vote and a majority of all such members shall decide all elections.

The method of election of officers, their terms of office and whether they shall be voting or non-voting members of the Executive Board shall be stated in the Constitution and By-Laws; and the original officers and directors of the corporation, as of the time of the filing of these articles of incorporation, are specifically those presently in office pursuant to election under the said Constitution and By-Laws for the current year.

ARTICLE XV - INITIAL EXECUTIVE BOARD

The names and addresses of the initial Executive Board are as follows:

Linda Moorhouse, President: 5233-A Blair Lane, Baton Rouge, LA 70809  
Susan Creasap, President-Elect: 123 Oakwood Drive, Morehead, KY 40352  
Patricia Backhaus, Vice-President: 2501 Madison Street, Waukesha, WI 53188  
Gladys Wright, Executive Secretary: 345 Overlook Drive, West Lafayette, KY 47906  
Kathy Harbuck Cox, Recording Secretary: 6304 Lois Lane, Blackshear, GA 31516  
Carol Nendza, Treasurer: 10611 Ridgewood Drive, Palos Park, IL 60464  
Kay Hawley, Curator of Historic Information: 6816 Point Drive, Edina, MN 55435  
Judith Grimes, Immediate Past-President: 1489 Radcliffe Lane, Aurora, IL 60504

Marie Cotaya, Past-President: 6954 Garland Avenue, Baker, LA 70714  
Patricia Garren, Past-President: 11 Garren Road, Travelers Rest, SC 29690  
Catherine Heard, Past-President: 6954 Garland Avenue, Baker, LA 70714  
Jacqueline Hunt, Past-President: 311 Wickersham Drive W, Kokoma, IN 46901  
Noreen Linnemann, Past-President: 10000 Garret Street, Vienna, VA 22181  
Barbara Lovett, Past-President: 4804 61<sup>st</sup> Street, Lubbock, TX 79414  
Ileane McElwee, Past-President: 601 West Johnson, Payson, AZ 85541  
Laurie Neeb, Past-President: 3508 Rothschild Drive, Pensacola, FL 32503  
Patricia Root, Past-President: 5350 Waterbury Lane, Crestwood, IL 60445  
Gladys Wright, Past-President: 345 Overlook Drive, West Lafayette, KY 47906

ARTICLE XVI – MEMBERSHIP

This corporation is organized on a non-stock basis. There shall be more than one class of membership. The fiscal year of this corporation shall be from January 1 through December 31 of each year unless changed by the Executive Board. Members of the corporation shall be furnished with such evidence of the membership as may be provided in the By-Laws. Membership in the corporation shall cease upon non-payment of dues.

Regular membership in this organization shall be based upon qualification, in that:

*Active Membership* is open on a yearly basis to all persons actively engaged in directing bands and all who have been band directors, but are not presently directing a band. Voting membership.

*Affiliate Membership* is open on a yearly basis to all persons connected with the instrumental field through private teaching, performance, clinical activities, orchestral conducting, or in any way other than directing a band. Voting membership.

*Industrial Membership* is open on a yearly basis to any firm or individual interested in, and in sympathy with, the purposes of the organization. Nonvoting membership.

*Institutional Membership* is open on a yearly basis to any college or university interested and in sympathy with the purpose of the organization. Nonvoting membership.

*Student Membership* is open to high school or college students with an interest in the instrumental music field. Nonvoting membership.

*Tenured Membership* is a voting membership and is open to any retired member who has been a paying member for ten (10) years and has thirty (30) years teaching experience or has reached the age of sixty (60),

*Honorary Membership* in this society shall be based upon the following: Persons may be elected to Honorary Membership in WOMEN BAND DIRECTORS INTERNATIONAL, INC. upon a majority vote of the Executive Board at annual or special meetings. Such *Honorary Membership* shall have no right to vote, shall pay no dues, and shall have no interest in property of WOMEN BAND DIRECTORS INTERNATIONAL, INC.

All applications for membership shall be sent directly to the Executive Secretary.

ARTICLE XVII – AMENDMENTS

The Executive Board shall have the power to make, alter, and amend such By-Laws, rules and regulations for the government of the affairs of this corporation as it may deem proper. This includes the right to make and alter By-Laws fixing their qualifications, classification, or terms of office, subject to the power of the membership to change or repeal the By-Laws so made. These Constitution and By-Laws may be amended at any annual or special meeting of the corporation by a vote of two-thirds (2/3) of the membership present; provided that notices setting forth the proposed amendment shall have been mailed or sent electronically to all members at least sixty (60) days prior to the date of such meetings, and provided further, that the Executive Board shall have theretofore approved such amendment in writing.

Whenever the affirmative vote of membership is required to authorize or constitute corporate action, the consent in writing to such action signed only by members holding the proportion of the total voting power on the question which is required by law or by these Articles of incorporation, whichever requirement is higher, shall be sufficient for the purpose, without necessity for a meeting of membership.

The Executive Board shall further have authority to exercise all such other powers and to do all such other lawful acts and things which this corporation or its membership might do, unless prohibited from doing so by applicable laws, or by the Constitution and By-Laws.

# Part II: The Constitution of the Women Band Directors International, Inc.

## ARTICLE I – MEMBERSHIP

### SECTION 1 – PLACE OF HOLDING MEETINGS

The annual meeting shall be held in connection with The Midwest Clinic held in Chicago in December. This meeting shall be called the *Winter Meeting*.

A *Summer Meeting* shall be held in June or July with the site to be selected by the membership.

*Non-business meetings* may be scheduled during a MUSIC EDUCATORS NATIONAL CONFERENCE (MENC) Convention or at any other national band convention at the discretion of the Executive Board.

*State Meetings* may be held in conjunction with the State Music Educators Association or in conjunction with the State Association or at the discretion of the WBDI state chairperson.

*Special Meetings* may be called at the discretion of the Executive Board.

### SECTION 2 – ANNUAL ELECTION OF OFFICERS AND DIRECTORS

Elections shall be held by first class mail. The ballots are to be mailed on November 1 of an election year and to be returned by December 1 of the same year to the Immediate Past President.

Ballots shall be opened and counted during the Executive Board meeting at the annual Winter Meeting in Chicago.

The Nominating Committee shall be composed of all Past-Presidents and the Immediate Past President, who serves as Chairperson of the Committee.

In the absence of the immediate Past President, a Chairperson shall be selected by the Nomination committee.

Duties of the Nominating Committee are:

- A. Select one or more members for the offices of President-Elect, Vice President, and Recording Secretary.
- B. Ballots shall be opened and counted during the Executive Board meeting at the Winter annual meeting under the supervision and direction of the Immediate Past-President.
- C. If for any reason a prospective candidate is unable to accept the nomination, the Nominating Committee shall follow the procedure outlined until a slate of candidates is complete.
- D. Finalize the slate of candidates and present to the Immediate Past President, prior to October 1 to insure distribution of ballots by November 1.
- E. The Ballot shall be prepared as follows:
  1. Information about each candidate shall be obtained from the candidate for the ballot.

2. The resumes on the candidates shall be equal in length within twenty-five (25) words and shall not be editorial in nature. The resume shall be sent to the candidate for approval and correction.
3. All candidates shall be listed alphabetically in the ballot for each office.

All officers except the President shall be elected by the general membership as provided for above. The President-Elect must be willing to assume the six (6) year responsibility of the office.

#### SECTION 3 - VOTING

All elections shall be had by plurality, and all questions provided by the Articles or By-Laws.

Voting on demand of any member on any question before a meeting shall be by secret ballot.

At each meeting of the membership or any vote, a list of the members entitled to vote shall be produced on the request of any member. Voting shall be in person or by proxy.

#### SECTION 4 - QUORUM

A quorum shall be constituted by at least fifty percent (50%) of the general membership present at any official general business meeting. For the Executive Board, a 2/3 majority of the six officers plus a minimum of three past presidents shall constitute a quorum; and a quorum shall be necessary to consider any questions that may come before any meeting of the Board. If a quorum is not present at a duly assembled meeting, a majority of those present may adjourn the meeting, but not transact any other business until a quorum is secured. A quorum being present, the affirmative vote of a majority present shall be necessary to decide any question.

#### SECTION 5 - ADJOURNMENT OF MEETING

A duly assembled meeting may be adjourned by a majority of those present.

#### SECTION 6 - SPECIAL MEETING: HOW CALLED

A special meeting of the general membership for any purpose or purposes may be called by the President, or by a resolution of the Executive Board stating the purpose or purposes thereof, delivered to the Executive Secretary and signed by a majority of the Executive Board or by fifty (50%) percent of the members entitled to vote with at least a sixty (60) day notice.

#### SECTION 7 - MEMBERSHIP DEFINED

See Constitution Part 1 ARTICLE XVI.

### ARTICLE II - EXECUTIVE BOARD AND BOARD OF DIRECTORS

#### SECTION 1 - EXECUTIVE BOARD

The number serving on the Executive Board shall not be less than four (4) officers; the President, President-Elect, Vice President, Executive Secretary, Recording Secretary, Immediate Past-President and all other Past-Presidents. All positions on the Executive Board, except for Executive Secretary, are elected offices and constitute the voting membership of the Executive Board. The President shall act in an advisory capacity only and may not vote at an Executive Board meeting except in cases where her vote is necessary to constitute a quorum or break a tie.

## SECTION 2 - BOARD OF DIRECTORS

The Board of Directors shall be composed of the Executive Board (President, President-Elect, Vice President, Executive Secretary, Recording Secretary, Immediate Past-President, and all other Past-Presidents in attendance) plus all Chairpersons of present standing committees, Curator of Historic Information and Editor of *The Woman Conductor*. Committee Chairpersons, Curator of Historic Information and Editor of *The Woman Conductor* are nonvoting members of the Board of Directors and are appointed by the President.

## SECTION 3 - LOCATION OF MEETINGS

Meetings of the Executive Board, Board of Directors or any other meetings, regular or special, shall be held in any place as the Executive Board may determine.

Meetings of the Executive Board may be held by electronic means.

## SECTION 4 - EXECUTIVE BOARD FIRST MEETING

The first meeting of each newly elected Executive Board shall be held immediately following the December annual meeting of the membership, and no notice of meeting shall be necessary to the newly elected and appointed officers in order to legally constitute the meeting, provided a quorum is present; or they may meet at such time and place as fixed by the consent of all of the officers, or by notice given by the majority to the remaining officers.

## SECTION 5 - REGULAR EXECUTIVE BOARD / BOARD OF DIRECTORS MEETINGS

Regular meetings of the Executive Board and Board of Directors may be held with sixty (60) days written notice at such time and place as may be designated by the President or fifty percent (50%) of the Board. Meetings must be held at least two (2) times during the fiscal year and a quorum must be present to execute any business.

Any officer absent from a meeting of the Executive Board or of any committee thereof may be represented by any other officer or member, who may cast the vote of the absent officer according to the written instructions, general or special, of the absent officer.

## SECTION 6 - NOTICE OF SPECIAL EXECUTIVE BOARD MEETING

Notice of the place and time of every special meeting of the Executive Board, and of the first meeting of the newly elected Board, if held on notice, shall be delivered to each officer by verbal or written communication.

## SECTION 7 - POWERS OF THE EXECUTIVE BOARD

The Executive Board manages the business of the corporation. Subject to the Articles of these By-Laws, the Executive Board may exercise all the powers of the corporation. Without prejudice to such general powers, the officers have the following specific powers:

To delegate any of the powers of the Board to any standing or special committee or to any officer or agent with power to sub-delegate, upon such terms as they deem fit.

SECTION 8 – PROCEDURE OF EXECUTIVE BOARD AND BOARD OF DIRECTORS

The Executive Board and Board of Directors shall meet prior to the winter and summer general meetings. Business may be carried on by a quorum of the Executive Board membership present with a simple majority vote necessary to transact business.

SECTION 9 – RESIGNATION OF EXECUTIVE BOARD MEMBER

The resignation of a Board member shall be submitted in writing to the President and they shall remain in office until a successor is appointed.

ARTICLE III – OFFICERS

SECTION 1 – TITLES

The officers of the corporation shall consist of a President, President-Elect, Vice President, Executive Secretary, Recording Secretary, and all Past-Presidents. Officers shall hold active membership in the organization. The President-Elect shall be elected for a term of two years and become President for a term of two years at the end of the two-year term as President-Elect. In the event that a President-Elect cannot assume the office of President, the President shall be elected together with the other officers that year. The Vice President, and Recording Secretary shall be elected for a term of two years and may hold office more than one term. The Executive Secretary shall be appointed by the Executive Board and may hold office more than one term.

The corporate powers and management of this corporation shall be vested in, and exercised by an Executive Board of not less than four (4) officers. The Executive Board shall consist of the President, President-Elect, Vice President, Executive Secretary, Recording Secretary, Immediate Past-President, and all other Past-Presidents. All positions on the Executive Board, except for the President, constitute the voting membership of the Board of Directors. The President may vote if it is necessary to break a tie.

SECTION 2 – PRESIDENT

- A. Shall preside at all meetings.
- B. Shall determine a place and date for the summer conference with the Board's approval. Work with the summer conference host to plan the meeting.
- C. Shall serve as presiding officer of the Executive Board.
- D. Shall have the power to make all executive appointments unless specified otherwise herein.
- E. Shall appoint all committees, including committee chairpersons, except for the Nomination Committee, unless specified otherwise herein.
- F. Shall serve as an ex-officio member of all committees.
- G. Shall make interim appointments to fill vacancies during her term of office unless specified otherwise herein.
- H. Shall become immediate Past-President at the end of her term.
- I. Shall appoint a Parliamentarian.
- J. Shall appoint two members of the Executive Board to audit the books at the Midwest Clinic.
- K. Shall be responsible for the President's Letter, which is published in the Woman Conductor 3 times a year.
- L. Shall be a voting member of the Executive Board only when necessary to break a tied vote.
- M. The President shall get board approval for all expenditures over \$400.00.

SECTION 3 – IMMEDIATE PAST-PRESIDENT

- A. Shall be a voting member of the Executive Board.
- B. Shall serve as the chairperson of the Nomination Committee and shall confer with the President and President-Elect along with the Past Presidents in deciding upon a slate of officers for the coming term.
- C. Present a slate of officers to be voted on at the Midwest General Membership Meeting.
- D. Shall serve as the chairperson of the Awards Committee (Hall of Fame, the Golden Rose Award, Al G. Wright Award and Honorary Members).



Other duties and responsibilities:

- A. The slate of officers should be set and presented at the summer Executive Board Meeting for approval.
- B. Be available to assist the current president as requested.

SECTION 4 – PRESIDENT-ELECT

- A. Shall perform the duties of the President in the event of her absence or incapacity.
- B. Shall become President at the end of her two-year term as President-Elect.
- C. Shall be elected by the membership.
- D. Shall be a voting member of the Executive Board.

Other duties and responsibilities:

- A. Assist the President with committees as directed.
- B. Attend all Executive Board and General Membership meetings at the Midwest and Summer Conference.
- C. Work several shifts at the Midwest Booth.
- D. Work with the President in preparation for your term as president.
- E. Obtain articles for the Woman Conductor.
- F. Assist Vice-President in contacting delinquent members and those who sign the guest books at Midwest and other conferences.
- G. Assist President as requested with organization and implementation of Midwest luncheon.
- H. Select committee chairs by Midwest Clinic prior to taking office in December.

SECTION 5 – VICE PRESIDENT

- A. Shall be elected by the membership.
- B. Shall be a voting member of the Executive Board.

Other duties and responsibilities:

- A. Send certificates and membership cards to the new members along with a welcoming letter. Notify the State Representative when a new member from their region joins WBDI. (Check the website for the state representative list.)
- B. Coordinate with the Executive Secretary and the President Elect to notify delinquent members.
- C. Write or obtain articles for the inclusion in the Woman Conductor.
- D. Work several shifts at the booth during the Midwest Clinic. Take the completed sheets from the guest book after the booth closes on Friday at the Midwest Clinic to send out letters to those who signed the guest book.

SECTION 6 – EXECUTIVE SECRETARY

- A. Shall be appointed by the Executive Board.
- B. Shall be a voting member of the Executive Board.

Other duties and responsibilities:

- A. Shall be the custodian of all monies received from any source and shall deposit them in a checking or savings account in a bank protected by the FDIC.
- B. Shall pay all bills incurred during her term of office, and keep an accurate record of all monies received and expended. This record shall be the property of the Corporation and shall be produced for inspection immediately on demand by the President or any voting member of WBDI.
- C. Any request over the sum of \$2000.00 may be paid out only with the approval of the Executive Board.
- D. Shall prepare a semi-annual report for the summer meeting and an annual report for the Midwest Clinic.
- E. The books shall be closed at the end of the fiscal year, and shall be presented at Midwest Clinic so they can be audited by two (2) members to be selected by the President.

- F. Shall collect registration fees and monies at all conferences and meetings.
- G. Shall have dues notice and Midwest Clinic Luncheon information included in the October issue of the Woman Conductor.
- H. Shall keep an accurate membership directory.
- I. Shall make address labels for the Woman Conductor.
- J. Shall be responsible for booking the Midwest Booth. (February)

SECTION 7 – RECORDING SECRETARY

- A. Shall be elected by the membership.
- B. Shall be a voting member of the Executive Board.

Other duties and responsibilities:

- A. Shall keep attendance at all General Membership and Executive Board Meetings. Email the minutes to the Executive Board Members in a timely manner.
- B. Shall keep accurate minutes of all Executive Board and General Membership Meetings. All minutes are property of the corporation and shall be available for inspection by members upon written request and kept by the Recording Secretary with a copy sent to the Curator of Historic Information.
- C. Shall maintain copies of State Meeting Minutes.
- D. Immediately following any meeting, prepare a “Highlights of Meeting” Report for inclusion into the Woman Conductor.
- E. Compile the committee reports for the Executive Board and General Membership Meetings. Remind committee chairs to submit the reports to you by June 1 and November 15.
- F. Work several shifts at the Midwest Clinic.
- G. Prepare and distribute correspondence as directed by the President.

ARTICLE IV – DUES

Dues cover the calendar year, January 1 through December 31.

SECTION 1 – ACTIVE MEMBERSHIP

Annual dues shall be assessed and shall entitle the member to receive the official publications (THE WOMAN CONDUCTOR, Membership Directory, official outside magazine), membership card, the right to hold office and serve on committees, and the right to vote. Dues shall continue at the same rate unless raised by the Executive Board. A membership certificate shall be issued the first year.

SECTION 2 – AFFILIATE MEMBERSHIP

Annual dues shall include the official publications (THE WOMAN CONDUCTOR, Membership Directory, official outside magazine), membership card, the right to serve on committees, and the right to vote. Affiliate members are not allowed to hold office. Dues shall continue at the same rate unless raised by the Executive Board. A membership certificate shall be issued the first year.

SECTION 3 – INDUSTRIAL MEMBERSHIP

Annual dues shall include a directory of the current membership, and a subscription to, along with publicity in, THE WOMAN CONDUCTOR. Membership will also include publicity on the WBDI website. This membership is a nonvoting membership. Dues shall be determined by the Executive Board.

SECTION 4 – INSTITUTIONAL MEMBERSHIP

Annual dues shall include a directory of the current membership, and a subscription to THE WOMAN CONDUCTOR. This membership is a nonvoting membership. Dues shall be determined by the Executive Board.

## SECTION 5 - STUDENT MEMBERSHIP

Annual dues shall be sufficient to cover costs of a membership card, THE WOMAN CONDUCTOR, the official outside magazine and membership directory. Dues shall continue at the same rate unless raised by the Executive Board. This membership is a nonvoting membership.

## SECTION 6 - TENURED MEMBERSHIP

Annual dues shall be assessed and shall entitle the member to receive THE WOMAN CONDUCTORS, membership directory, and any newsletters.

## SECTION 7 - HONORARY MEMBERSHIP

Honorary Membership shall be conferred at the direction of the Executive Board. There shall be no cost or obligation to the Honorary Member. The membership is a nonvoting membership. Certificate shall be awarded. The Honorary Member does not receive any of the official publications of WOMEN BAND DIRECTORS INTERNATIONAL, INC. as part of their membership status.

## ARTICLE V - PUBLICATIONS

News of the WOMEN BAND DIRECTORS INTERNATIONAL, INC. shall be carried periodically in an outside magazine to be designated by the Executive Board.

The official document of historical record of the association shall be the WOMEN OF THE PODIUM. All active, affiliate, and tenured members may be included in this document.

The WOMEN BAND DIRECTORS INTERNATIONAL, INC, official publication, THE WOMAN CONDUCTOR, shall be sent to the membership. The Winter and Summer Meeting news and minutes will appear in the publication. In addition, each Active Affiliate, Industrial, Student, and Tenured member receives a membership directory.

## ARTICLE VI - PARLIAMENTARY PROCEDURES

Parliamentary Procedure in all meetings shall be the rules contained in Roberts Rules of Order in all cases in which they are not contrary to the Articles and By-Laws of this Corporation.

A Parliamentarian shall be appointed by the President.

## ARTICLE VII - AWARDS

### SECTION 1 - AWARDS COMMITTEE MEMBERS AND PROCEDURES

The Awards Committee shall be composed of at least three (3) members appointed by the President to serve for a period of two (2) years. The Immediate Past-President shall chair the committee. In the absence of the Immediate Past-President, the President shall appoint an interim chair. The committee shall make nominations to the Executive Board who select the recipients. The general membership may make nominations by writing to an Awards Committee member. All nominations shall include all appropriate supporting documents.

## SECTION 2 – INTERNATIONAL GOLDEN ROSE

The purpose of this award is to honor women of international reputation and/or outstanding achievement in the field of instrumental music. Only one recipient shall be chosen annually. The award shall consist of a gold medallion.

The award shall be presented at a public concert or other public event. The presentation must be made directly to the recipient by a bona fide member of WOMEN BAND DIRECTORS INTERNATIONAL, INC. in good standing whenever possible.

## SECTION 3 – SILVER BATON

The purpose of this award is to honor outstanding members of WOMEN BAND DIRECTORS INTERNATIONAL, INC. who have actively participated on the national level.

Criteria for selection:

1. Consistently produces bands of high performance level.
2. Consistently performs programs of high musical quality.
3. Has made an outstanding contribution to the community and the country through music.
4. Has made an outstanding contribution to the improvement of bands through participation and leadership in professional organizations.
5. Must be an active member of WOMEN BAND DIRECTORS INTERNATIONAL, INC. and have made an outstanding contribution to the association through participation.

This award shall consist of a silver medallion. The award shall be presented during the Winter meeting.

## SECTION 4 – CITATION OF MERIT

The purpose of this award is to honor outstanding members of WOMEN BAND DIRECTORS INTERNATIONAL, INC.

Criteria for selection:

1. Consistently produces bands of high performance level.
2. Consistently performs programs of high musical quality.
3. Has made an outstanding contribution to the community through music.
4. Must be an active member of WOMEN BAND DIRECTORS INTERNATIONAL, INC.

The award shall consist of a certificate signed by the President. Awards shall be given by active WOMEN BAND DIRECTORS INTERNATIONAL, INC. members to selected recipients. At least one (1) and no more than three (3) shall be given annually.

The awards shall be presented at a public concert or other public event. The presentation must be made directly to the recipient by a bona fide member of WOMEN BAND DIRECTORS INTERNATIONAL, INC. in good standing whenever possible.

## SECTION 5 – SCROLL OF EXCELLENCE

The purpose of this award is to honor outstanding women band directors who may or may not be members of WOMEN BAND DIRECTORS INTERNATIONAL, INC.

SCROLL OF EXCELLENCE (continued)

Criteria for selection:

1. Consistently produces bands of superior performance level with programs of high musical quality, and/or has contributed significantly in other ways to instrumental education.
2. Must actively participate in regional and/or state events.
3. Must be sponsored by one WOMEN BAND DIRECTORS INTERNATIONAL, INC. member with endorsement of one other professional colleague or WOMEN BAND DIRECTORS INTERNATIONAL, INC. member.

Only one award per state may be given annually. The award shall consist of a special scroll signed by the President.

The award shall be presented at a public concert or other public event. The presentation must be made directly to the recipient by a bona fide member of WOMEN BAND DIRECTORS INTERNATIONAL, INC. in good standing whenever possible.

SECTION 6 – CERTIFICATE OF APPRECIATION

The purpose is to honor those persons or firms making outstanding contributions to WOMEN BAND DIRECTORS INTERNATIONAL, INC.

The award shall consist of a certificate signed by the President.

The award shall be presented at a public concert or other public event. The presentation must be made directly to the recipient by a bona fide member of WOMEN BAND DIRECTORS INTERNATIONAL, INC. in good standing whenever possible.

SECTION 7 –STUDENT AWARDS

The purpose of the awards is to honor outstanding students of WOMEN BAND DIRECTORS INTERNATIONAL, INC. members.

The awards shall be as follows:

1. *Certificate of Achievement*: in recognition of outstanding elementary, junior high, middle school, and high school student musicians. Students receive a certificate.
2. *Performing Artist Award (Dedicated to Dorothy Stewart Jones)*: in recognition of outstanding performance as a high school instrumental soloist. The recipient must be a member of the high school band. The award consists of a certificate and a biographical sketch of Dorothy Stewart Jones. The recipient must be nominated by a member of WOMEN BAND DIRECTORS INTERNATIONAL, INC.
3. *All-Star Honor Bands*: in recognition of outstanding students at the elementary, middle school/ junior high, high school and college level. Directors nominate students to be members of an international honor band. Honor band members receive a certificate.

The awards should be presented at a public concert or event by a bona fide WOMEN BAND DIRECTORS INTERNATIONAL, INC. member whenever possible.

## SECTION 8 – MISCELLANEOUS AWARDS

1. *Roll of Honor:* in recognition of forty or more years of successful teaching. Recipients must be WOMEN BAND DIRECTORS INTERNATIONAL, INC. members in good standing. A certificate is awarded.
2. *Outstanding Principal Award:* in recognition of outstanding support of instrumental music education. A certificate is awarded.
3. *Outstanding Band Parent Award:* in recognition of exceptional support of the instrumental music program. A certificate is awarded.

## SECTION 9 – HALL OF FAME FOR DISTINGUISHED WOMEN CONDUCTORS

To be administered by the WOMEN BAND DIRECTORS INTERNATIONAL, INC. Hall of Fame Committee. The committee shall consist of all Past-Presidents. The Chairperson will be the immediate past president. The committee will only serve as an advisory board to the Executive Board.

### *Standards for Hall of Fame selection:*

1. Consistently produced instrumental music groups of high performance level.
2. Consistently performed programs of high quality.
3. Has made outstanding contributions to the improvement of instrumental music groups through participation and leadership in professional organizations.
4. If living, must be an active member of WOMEN BAND DIRECTORS INTERNATIONAL, INC.
5. Has hosted meetings, festivals, and/or presented workshops, clinics, adjudicated, or guest conducted ensembles in and/or out of home state/province or country to indicate exceptional service.
6. Has written articles for music journals and/or participated in curriculum work.

### *Professional Growth:*

1. Has actively taught instrumental music a minimum of thirty-five (35) years or attained the age of sixty (60).
2. Has been recognized for outstanding contributions to instrumental music on a state and/or national level or equivalent.

### *Procedures for nomination for the Hall of Fame:*

1. A nomination form and at least three letters of recommendation shall be forwarded to the Hall of Fame Committee by the Winter Meeting the year preceding induction.
2. The Hall of Fame Committee will review the letters and submit its recommendation to the Executive Board for approval at the summer meeting of the Executive Board. Candidates will be notified by October 1<sup>st</sup> prior to the induction.
3. The induction fee shall be equivalent to the current market value of the framed portrait of the Hall of Fame recipient and a plaque. The sponsor(s) of the recipient shall be responsible for the payment of the induction fee.
4. Hall of Fame induction ceremonies will be held on the uneven numbered years.

HALL OF FAME FOR DISTINGUISHED WOMEN CONDUCTORS (continued)

*Hall of Fame Induction:*

The induction of members into the Hall of Fame will include the presentation of a plaque to the honoree or an appropriate representative, as circumstances dictate.

*Permanent Record:*

1. A permanent record of members in the WOMEN BAND DIRECTORS INTERNATIONAL, INC. Hall of Fame shall be a part of the WOMEN BAND DIRECTORS INTERNATIONAL, INC. minutes.
2. A listing of those inducted into the Hall of Fame shall appear in THE WOMAN CONDUCTOR magazine and other appropriate music journals.

ARTICLE VIII - SCHOLARSHIPS

1. Scholarships will be awarded annually by WOMEN BAND DIRECTORS INTERNATIONAL, INC.
2. Scholarships shall be awarded to women, high school senior, undergraduate or graduate, who are enrolled or will be enrolled in a college or university pursuing a degree in music education with the intention of becoming a band director.
3. The candidate applications shall be screened by the Scholarship Chairperson and presented at the Executive Board for selection at the Winter Meeting.
4. The money shall be paid directly to the recipient along with a brief history of the scholarship.
5. Scholarships will be funded through the WOMEN BAND DIRECTORS INTERNATIONAL FOUNDATION, INC.
6. The number and amount of scholarships presented will be determined by available funds.